



# IRSAA



Business Solutions

## COMPANY PROFILE



Kingdom Of Saudi Arabia

[www.irsaa.com](http://www.irsaa.com)



# WHO WE ARE

Established in 2008, IRSAA is all

about providing comprehensive and customized Business Process Outsourcing Services across the Kingdom of Saudi Arabia. The changing business landscapes are becoming challenging, demanding and are paced to be uniquely positioned. In the midst of the critical environments, IRSAA steps in by bringing quality, optimization, and ease to your business outsourcing needs. Our expertise lies in Finance, Accounting, Business Health check, Human resources, Internal Audit, Risk Management, Compliance and Governance, Marketing, and IT.



## Vision



## Mission

### Creating Value for all Customers

By truly relying in quality and added value proposition for our Customers through our local knowledge and expertise. Business vision of IRSAA thrives to be most trusted - process outsourcing, Consultancy & Advisory for all the businesses and industries across Saudi Arabia and Middle East.

### Putting our Customers Ahead

IRSAA's business mission includes to empowering our clients through an actively collaborative approach of transparency, ownership and quality.



## WHY IRSAA?



Our central focus lies in improving client's business while maintaining that our services reduce cost and significantly add to the operational efficiency of the business.

## WE OFFER

Over a Decade of professional experience.

- A highly committed and expert team that works with dedication to providing effective solutions.
- Use of high-end technology and innovation in the KSA's Business Process Outsourcing industry.
- Our team provides better service and value for money with long term results.
- Work flexibly and efficiently delivering excellence.

# VALUES

## Integrity

Doing things most accurately, we ensure that transparency is maintained throughout.



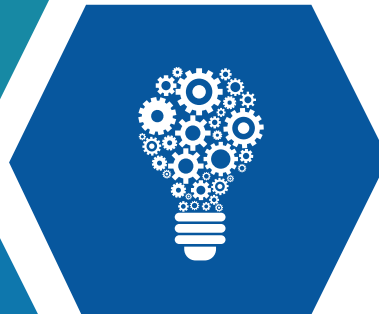
## Excellence

Uncompromising on the quality of work we produce, IRSAA demonstrates exceptional high end value across all services.



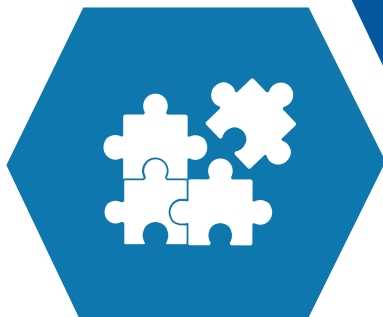
## Innovation

Constantly looking ahead into changing business environments, we aim to meet goals through constant technology driven mechanisms.



## Collaborative

Our facilities and teams both are welcoming which creates a mutual atmosphere of growth, collaboration and success.





The image features a central photograph of two hands shaking in a firm grip, symbolizing a business agreement or partnership. The hands are positioned in the center-right of the frame. The person on the right is wearing a white long-sleeved shirt. The background is a blurred office environment with people in traditional Middle Eastern attire (white thobes and ghutras) walking in the distance. Overlaid on the left side of the image is a dark blue vertical band with a light blue hexagonal grid pattern and glowing nodes. A solid orange horizontal band spans the width of the image, positioned below the handshake. The word "SERVICES" is written in large, white, bold, sans-serif capital letters across this orange band.

**SERVICES**

# Financial and Admin Outsourcing Services

## Financial Services



1. Indexing, Classifying, and Transactions Entry
2. Bookkeeping & Accounting
3. Preparation of Tax Report
4. Financial & Accounting Supervision
5. Preparation of Ex. Auditor Requirements
6. indexing, Checking, and Entering Transactions for previous year
7. Records Preparation of Fixed Asset (Inventory, indexing, classification, coding)
8. Fixed Asset Management

## Admin Services (HRM)



1. HRM (Payroll , Employees self- Management and Government Portals)
2. HRM (Managing Medical Insurance Policy efficiency)
3. Consulting Operational & Management Projects
4. HRM (Managing Performance appraisal)
5. HRM (Selection & Recruitment)

# Audit, Governance, Risk & Compliance (AGRC) Services



## A. Internal Audit



Internal Audit practice is designed to add value and improve organizations, operations and controls.

Our internal Audit methodology is risk-based that assists clients accomplish their objectives by bringing a systematic, disciplined approach to evaluate and enhance the effectiveness of risk management and system of internal controls.

We offer different internal audit models as per client's needs, as follows:

1. Outsourcing
2. Co-Sourcing
3. BOT (Build, Operate & Transfer)

## B. Corporate Governance



The aim of corporate governance is to protect the organization value through establishing effective relationships between shareholders / trustees, board and committees, and management, including structures, rules and protocols, and responsibilities to ensure proper direction and business development.

We provide practical solutions for corporate governance framework designed to harmonize an organizational culture and structure, by offering a range of services, in accordance with local and global corporate governance standards and principles.



# Audit, Governance, Risk & Compliance (AGRC) Services

## C. Risk Management

Risk Management Approach, in a cost-effective manner, across the entire organization, that involves all critical risks, such as macro or strategic risks, sustainability risks, financial operational risks and reputational risks. We understand the importance of interrelationships among all the individual risks or a group of risks. We can create a Risk Register for your company and provide Fraud Risk Assessment and Fraud Investigations.

## D. Regulatory Compliance

To assist clients in meeting regulatory requirements, our compliance services go beyond the engagement fieldwork. Our methodology combines deep understanding of required regulations, interpretation and industry best practices.

Our compliance team can guide you by delivering insightful and comprehensive solutions using a customized approach and we will evaluate each organization's situation to provide the effective solutions.



# IT SERVICES

## IT Managed & Infrastructure



We simplify the management of your day-to-day IT operations, across multivendor hybrid IT environments end-to-end IT infrastructure services, maximize the potency of your investment, and align technological requirements with your organizational goals.

## IT Business Solutions



Cloud ERP is enterprise resource planning software that is accessible over the internet. As the IT backbone or "brains" of a company, cloud ERP software provides advanced functionality for all the core processes in an organization.

## Information / Cyber Security



The two terms are often used interchangeably, but more accurately, cybersecurity is a subcategory of information security. Information security is a broad field that covers many areas such as physical security, endpoint security, data encryption, and network security.

## IT Audit, Risk and Compliance



IT audit and compliance professionals hold invaluable insights with allows them to create a well-planned IT audit program. Risks associated with management practices, control systems, and adherence to laws and company policies.



**M U F T A A H**

KEYS TO DRIVE YOUR BUSINESS

## IT Business Solutions - Muftaah

Through involvement of Enterprise Resource Planning software such as Muftaah, we are providing dynamic business solution to managing all business processes ranging from finances, employees, salaries, inventory, sales, purchase, Vehicle management, real estate etc. We are leaders in designing, deploying and maintaining a comprehensive suite of technologies used to accelerate the performance of our clients. We arm your business with the technologies to improve your efficiency, and your employees' productivity.

## Web Solutions

Our services are extensive and contain to provide website development, e-commerce solutions, mobile applications, design and support to budding, established and all sorts of businesses. Based on our customer's needs, we provide an end product that allows your visitors to search for information quickly and in a more interactive manner.



## We offer the following services:

- Web Design & Development
- e Commerce Application Development
- Mobile Applications
- Software Development
- Social Media Management
- Search Engine Optimization
- Campaign & Ads anagement
- Designing Services



# Business Partners



MIZA is a Business Process Outsourcing company based in Jeddah specialized in Knowledge pro-cess Outsourcing, Business Process Outsourcing, Medical management Solutions.

## NEOTech

### Integrated Solutions

Whether you are an SME, medium or large enterprrie solutions are fit for all businesses & provide you with the most flexible, dynamic & best ERP.



NETWORK INTELLIGENCE is a committed and well-recognized provider of services, solutions and products in the cybersecurity space.



CRAYO TECH a Digital and Web Strategy Consulting Firm , Business Website and Portal Development.



# Few Client References



المركز السعودي للتحكيم التجاري  
Saudi Center for Commercial Arbitration



المؤسسة العامة للتأمينات الاجتماعية  
General Organization for Social Insurance







## Let's talk about your business requirement

Our Team will make sure all your queries are heard, answered and solved to help you to optimize your business goals.

### Contact Us



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**IRSAA**   
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THANK YOU

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