

**“YOUR SUCCESS IS
OUR GOAL”**



Company Profile

Riyadh | Jeddah
Saudi Arabia

Company Summary



ABOUT IRSAA

OUTSOURCING, BUSINESS SOLUTIONS & SERVICE PROVIDER

"IRSAA is the first company of its kind in the Kingdom. We are the first professional outsourcing service provider in the Kingdom since the 28th of January 2008"

Our professional management team is led by well diversified and experienced individuals in wide range of industries and business fields.

Our client base is made of several business organizations having diversified underlying core businesses related to manufacturing, commercial, educational ,health care services and social services.

Our Vision:

"To be the leading company offering business process outsourcing and business consultancy In the Middle East."

Our Mission:

"To understand our client business objectives and needs in order to provide them with optimal business solutions and essential outsourcing services tailored specifically to their needs giving our clients the tools for growing their core business."



SERVICE OFFERINGS

Through its offering of world-class professional services by a pool of multilingual and highly-talented professionals, IRSAA has developed a wide range of professional services.

SERVICES

- Finance and Accounting Services
- Value Added Tax Outsourcing and Consultation
- Audit, Risk Management & Compliance Services
- Business Plan Writing
- Collections Services
- Human Resources Management
- Localization (Saudization) & Labor Law Advisory
- Retail & Corporate Credit Risk and Administration
- Information Technology Consultation
- E-marketing & Social Media Strategy

FINANCE & ACCOUNTING





VALUE ADDED TAX



**FINANCIAL
ANALYSIS**



**ACCOUNTING
FORENSICS**



BANK FINANCING



TRADE FINANCING



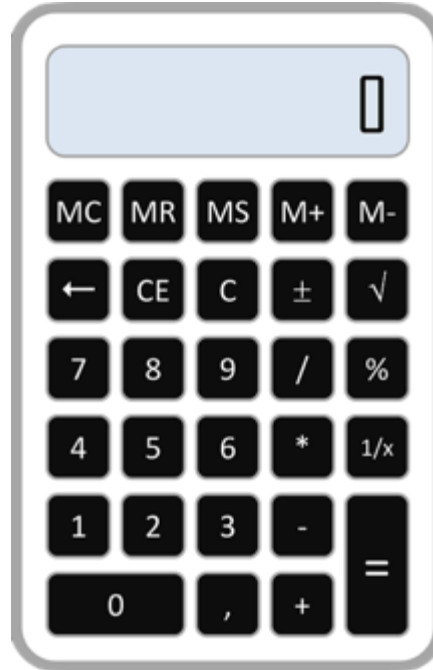
**FIXED ASSETS
MANAGEMENT**



**PLANNING,
BUDGETING &
FORECASTING**

ACCOUNTING SERVICES

- Manage all accounting services at IRSAA premises
- Submit all statutory and management accounting reports
- Review, create policy & procedures for accounting
- Bank reconciliations
- Mapping & process flow and recommendations to improve process mapping as per IFRS rules
- Provide an integrated financial report



ACCOUNTING SUPERVISION

- Financial assessment of the company
- Supervise and provide management with periodic reports
- Mapping & process flow and recommendations to improve process mapping as per IFRS rules
- Restructure finance department in terms of building policy & procedures and org. structure

VALUE ADDED TAX SERVICES

Tax Time!

❖ Consultancy Services

- ▶ IRSAA Business Solutions will study the nature and classification of the activity and Financial Statement and provide the management with weaknesses and ways to correct, and recommend the adoption of suitable work structures that ensure proper planning of tax avoidance and benefit from the opportunities provided by the provisions of the law issued by the Zakat and Income Tax Authority. Accounting treatment is in line with the Saudi Value Added Tax Law, through a detailed study that will be presented with the results of the preliminary survey and determining the requirements for the next stage.
- ▶ Provide unbiased opinion and submit all tax advice to various decisions related to activity management, investment guidance, use of available funds, structure of activities and operations including issues related to the importation of services and / or relationship with subsidiaries, affiliates and / or external branches, to fully benefit from the law of tax issued by the Zakat and Income Tax Authority without setting a ceiling for the working hours required to meet your needs of consultations.
- ▶ Studying of the semi-annual trial balances and the end of the financial year and the calculation and assessment of value added tax before sending them to the external auditor, as well as review and study draft financial statements.
- ▶ Provide you periodically with any amendments to the laws, regulations and instructions related to value added tax as soon as they are issued ... and the mechanism to adjust your situation and procedures according to them.
- ▶ Provide your financial department with the mechanism of monthly deductions and all the necessary procedures for their work and supervise the implementation and guidance to carry out at the end of the financial year to review the Zakat and Income Authority and provide payroll and annual wages.

Continue

❖ Outsourcing Services

In addition to consulting services, IRSAA Business Solutions provides full external Outsource and Support

- ▶ IRSAA Business Solutions, will review and audit all types of expenses and purchases of goods and services, including any services imported from outside the Kingdom of Saudi Arabia, and assess the impact of the application of VAT on your total cost.
- ▶ Provide a detailed report of the results of our audits, in accordance with the legal procedures followed, after your approval and discussion of the results of the report submitted to you.
- ▶ Answer any questions that may be asked by you regarding the tax of the Zakat and Income Authority.
- ▶ Contribute in all VAT requirements in addition to attending meetings with the representative of the Zakat Authority and give recommendations, in the implementation of VAT requirements.
- ▶ Review and modify policies and procedures to meet new requirements.
- ▶ Review and determine the necessary amendments to the accounting system, chart of accounts, it's classifications and oversee the implementation of these amendments in coordination with the information management department and verify the validity and integrity of those amendments to meet the requirements of implementation of the application of VAT.
- ▶ Provide you with the necessary modifications of the requirements of the next stage for all relevant models use.

BUDGET PLANNING AND FORCASTING

WE
OFFER
SOLUTIONS

❖ Description

Once your business is operational, it's essential to plan and tightly manage its financial performance. Creating a budgeting process is the most effective way to keep your business - and its finances - on track.

This guide outlines the advantages of business planning and budgeting and explains how to go about it. It suggests action points to help you manage your business' financial position more effectively and ensure your plans are practical.

❖ Budget Plan

A budget is a plan to:

Control your finances

Ensure you can continue to fund your current commitments

Enable you to make confident financial decisions and meet your objectives

Ensure you have enough money for your future projects

❖ Forecasting

A forecast that tracks the expected performance of the business, so that timely decisions can be taken to address shortfalls against target, or maximize and emerging opportunity.

INTERNAL AUDIT, RISK MANAGEMENT & COMPLIANCE





BUSINESS PLAN WRITING

Consultation

- Discussion to discover more about the business, the purpose of the business plan. We generally look from best business practice and advise the best for our client.

Questionnaire

- We believe in asking the right questions which would serve as the building block of the business plan and would sculpt the body of the business plan.

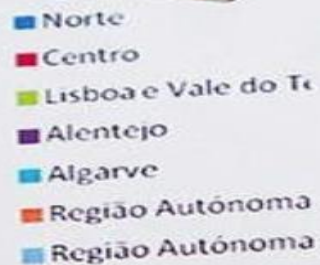
Reviews & Advise

- **After your review, we amend the changes and advise as per best business practices.**

Draft the business plan

- Depending on the complexity of the business plan, the degree of information provided and the research work required and what additional details we would need from you. In fact the draft plan we send is near enough the final.

COLLECTION SERVICES



Identifying Gaps

Policy and Procedures Reviews & Creation

Streamlining Collections and Debt Recovery

Portfolio Classification

Create Collections Strategy

Implement Strategy Continuous

Supervision

Providing the Staff to Implement and Assist the Department Setup

First: consulting services for the collection strategy.

Second: establishment and operation of collection management and conversion.

Third: Full support (outsourcing) for collection.

HR & RECRUITMENT



HR Organizational Development, Strategies, Policy and Procedures

Recruitment

- Establishing , reviewing Policy & Procedures
 - Aligning HR policy to company objectives
 - Creating job descriptions
 - HR audit & process review
 - Advanced HR employee and managers self-service
 - Record keeping, payroll, attendance, reporting and HR functions modules
- Head hunting & executive recruitment
 - Recruitment outsourcing
 - Fully managed payroll outsourcing services
 - Provide customized reports

IT SERVICES

HACKING DETECTED



STRATEGIC CONSULTANCY

- Managed Services
- Interim Management
- Project Support
- Cost Analysis & Value Creation
- Mergers, Acquisitions & Expansions
- Disaster Recovery & Business Continuity Planning
- Business Assessment/Implementation
- Business Intelligence



TECHNICAL CONSULTANCY

- Storage
- Network & communications
- High availability
- Hardware & software solutions
- Data center
- Managing network
- Security software
- Servers
- SME customized IT solutions and systems

IT Managed Services



Infrastructure
and Systems
Management
Services



Physical Server
Co-Location
Services and
Management



Preventative
Maintenance for
Information Technology
and Desktop Roll
Services



Email
Services/
Management



Monthly system
health check and
Reporting



Hosting
Management -
Email, Server,
SharePoint,
Cloud Data, etc.

IT Managed Services - Cont.



Backup
Management
Solution



IT Support or
Help Desk
Outsourcing



Manage Providers,
distributors,
consultants and
thought leaders and
facilitate
collaboration among
experts in the
managed services
field.



NETWORK INTELLIGENCE

ISO 27001 Certified | PCI DSS QSA



IRSAA 
Business Solutions

Cybersecurity Partnership that delivers!

Cyber Security Managed Services Catalogue

**Security Monitoring
& Incident
Response**

**Security Assessment
(Network, Web &
Mobile
Applications)**

**Digital Forensics &
Malware Analysis**

**Active Threat
Hunting**

**SOC Maturity
Assessment and
SIEM Optimization**

SOC Automation

**Red Team
Assessment**

**Anti-Phishing Pro-
active Monitoring &
Take Down Service**

**Device
Management**

SOCIAL MEDIA, DIGITAL MARKETING STRATEGY & SEO SERVICES



Develop Marketing
Action Plans, Digital
Marketing Strategies
& Analysis



Increase Market Share
and ROI



Create Business Strategies
and E-marketing
Implementation Plan



Assessment and Analysis of
Website and Online
Presence, (SEO)



World Wide Social Media
Expertise with Excellent
Track Record



Social Media Management
& Enhancement

PRODUCTS & SERVICES



Website Designing,
Re-Designing, Logo
Designing & Branding



Mobile Applications



E-Commerce, Application
Development, Payment
Gateway Integration



Business Solutions
(ERP Solutions)



Tailor Made Web
Applications



Automated Vehicle
Tracking System (AVL)

SOCIAL MEDIA, DIGITAL MARKETING STRATEGY & SEO SERVICES





NETWORK
INTELLIGENCE
An ISO 27001 Company



CRAYO TECH
BUSINESS SOLUTIONS



OUR PARTNERS

SAMPLE OF OUR CLIENTS

VOLKSWAGEN
GROUP SAUDI ARABIA



ASUS



acer



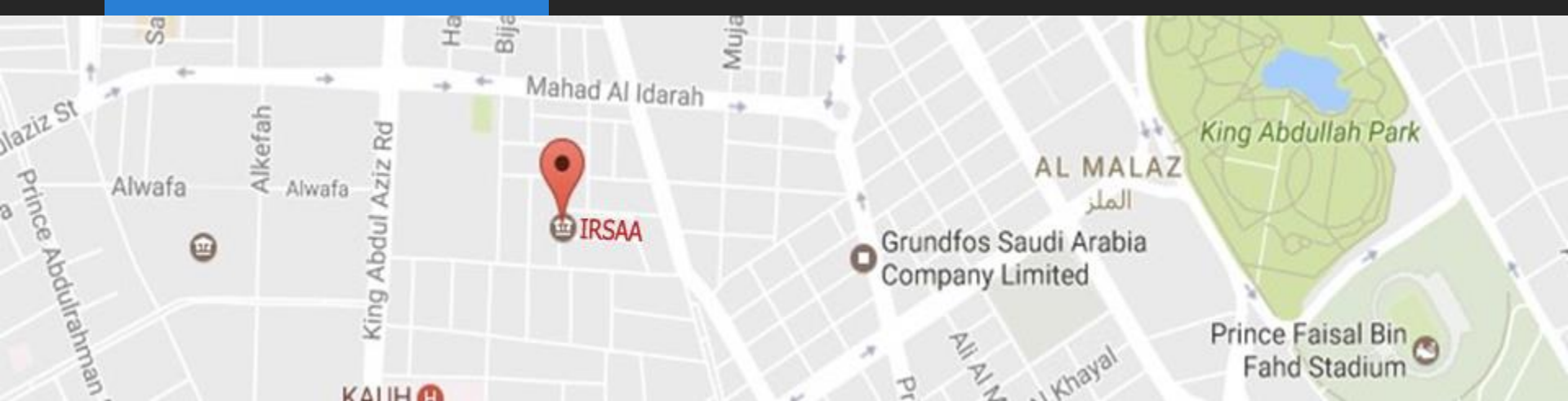
شركة المياه الوطنية
National Water Company



معالم للتمويل
Maalem Financing



IRSAA
Business Solutions



CONTACT US

Address

Al Malaz, Riyadh 12629 ,
Zaher Bin Taher Street,
Saudi Arabia

Email

irsaasales@irsaa.com

Phone

011-4783209

IRSAA BUSINESS
SOLUTIONS

WWW.IRSAA.COM



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